

(Part A) Application for an existing club certificate to be converted to a club premises certificate under the Licensing Act 2003 and (Part B) application to vary the club premises certificate simultaneously

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
 You may wish to keep a copy of the completed form for your records.

KENTON SPORTS CLUB
 We apply to convert an existing club certificate to a club premises
 [insert name of club]
 certificate under Schedule 8 to the Licensing Act 2003 for the club premises described
 in Part A1 below

Part A1 – Premises Details

Postal address of club premises or, if none, ordnance survey map reference or description KENTON SPORTS CLUB (KENTON CLUB (MIDOX) LTD.) KENTON PARK ROAD KENTON	
Post town HARROW	Post code HA 3 8UB

Name of person performing duties of a secretary to the club MRS TASHA DYSON	
Address of person performing duties of a secretary to the club 9 CHAYBURY	
Post town BUSHEY HERTS	Post code WD23 1FS
Daytime contact telephone number (if any)	0208 420 6716
E-mail address (optional)	

Telephone number of premises (if any)

Non-domestic rateable value of club premises

ACCEPTED
 01 JUL 2005

0208 907 7538

£ 17,750

Part A2 – Club Operating Schedule

Where 5,000 or more people attend the club premises at the same time, please state the number

General description of club premises (please read guidance note 1)

SPORTS CLUB for CRICKET, TENNIS, HOCKEY and TABLE TENNIS.
2 cricket pitches, 6 tennis courts, clubhouse incorporating
2 small bars, hall and changing rooms & showers, on private
property. A private club, no public entrance.

Please tick Y Yes

What existing qualifying club activities are authorised by your existing club certificate(s)?

Provision of entertainment

- a) plays
- b) films
- c) indoor sporting events
- d) boxing or wrestling entertainment
- e) live music
- f) recorded music
- g) a performance of dance
- h) anything of a similar description to that falling within (e), (f) or (g)

Provision of entertainment facilities for:

- i) making music
- j) dancing
- k) entertainment of a similar description to that falling within (i) or (j)

Supply of alcohol for members and guests

- a) for consumption on the premises
- b) for consumption off the premises

State any limitations on the hours during which you are permitted by your certificate(s) or any additional authorisations to conduct club qualifying activities, including the supply of alcohol.

Current Permitted Hours: Mon - Friday - 8pm to 11pm
Saturday - 12noon to 11pm
Sunday - 12noon to 10.30pm
Sale of alcohol to members and temporary honorary members and
guests only.

Describe the conditions subject to which your existing certificate(s) has/have been granted (please read guidance note 2):

a) General – all four licensing objectives (b,c,d,e)

Normal conditions as laid down by the licensing justices.

b) The prevention of crime and disorder

Private, members + guests only club.

c) Public safety

Full quota of fire exits, fire extinguishers.
Gas and electricity safety certificates.

d) The prevention of public nuisance

Members only - Private Club.

e) The protection of children from harm

Children on the ground under parental guidance + supervision only.
Young persons on ground, playing sport, are under supervision of adult members of teams.
Unaccompanied children and young persons not allowed in bar.
except for toilet facilities
- purchase of soft drinks + sweets.

Please tick Y Yes

- I have made or enclosed payment of the fee
- I have enclosed the existing certificate(s) or a certified copy of each certificate
- I have enclosed a plan of the club premises
- I have enclosed a copy of the club rules
- I have sent copies of this application to the chief officer of police (please read guidance note 3)
- I understand that if I do not comply with the above requirements my application will be rejected

Y
Y
Y
Y
Y
Y

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part A3 – Signatures (please read guidance note 4)

Signature for and on behalf of KENTON SPORTS CLUB (Please read guidance note 5)
[insert name of club]

Signature [Signature]

Date 25th June 2005

Capacity CHAIRMAN

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 16)	
Mr. B. L. SHARDLOW 12 THE CROSS	
Post town <u>BARNET</u>	Post code <u>EN 5 2TL</u>

IF YOU WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE CLUB PREMISES CERTIFICATE IF IT IS CONVERTED FROM YOUR EXISTING CLUB CERTIFICATE(S) UNDER SECTION 84 OF THE LICENSING ACT 2003, NOW COMPLETE PART B OF THIS FORM.

IF YOU DO NOT WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE CLUB PREMISES CERTIFICATE IF IT IS CONVERTED FROM YOUR EXISTING CLUB CERTIFICATE(S), YOU SHOULD LEAVE PART B BLANK.

PART B - Application to vary a club premises certificate under the Licensing Act 2003

KENTON SPORTS CLUB being the proposed club premises certificate holder of an
[Insert name of club]
existing club certificate to be converted under the terms of Schedule 8 to the Licensing Act 2003 apply to vary it under section 84 of the Licensing Act 2003 for the premises described in Part A above.

Part B1 - Variation

Do you want the proposed variation to have effect from the second appointed day?

Please tick **Y**

If not when do you want the variation to take effect from

Day		Month		Year	

If your proposed variation would mean that 5,000 or more people are expected to attend the club premises at the same time, please state the number expected to attend

Please describe briefly the nature of the proposed variation (please read guidance note 1)

Variation to licensed hours as follows:-

Monday to Friday - 7pm to 12 midnight

Saturday - 12 noon to 1am

Sunday - 12 noon to 12 midnight.

These variations will allow us to accommodate members for certain functions or events and it is not going to be common practice that the club will be open for these hours at all times.

Part B2 – Club Operating Schedule

Please complete those parts of the club operating schedule which would be subject to change if this application to vary were successful.

What club qualifying activities do you now intend to conduct on the club premises and/or at what varied times do you intend to conduct them ?

(please see section 1 of the Licensing Act 2003 and Schedule 1 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick Y yes

- | | | |
|----|---|-------------------------------------|
| a) | plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) | films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) | indoor sporting events (if ticking yes, fill in box C) <i>Darts, Table Tennis.</i> | <input checked="" type="checkbox"/> |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) | live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) | recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) | performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) | anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | | |
|----|---|-------------------------------------|
| i) | making music (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| j) | dancing (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |
| k) | entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input type="checkbox"/> |

Supply of alcohol (if ticking yes, fill in box L)

- | | | |
|----|---|-------------------------------------|
| a) | the supply of alcohol by or on behalf of a club to, or to the order of, a member of the club | <input checked="" type="checkbox"/> |
| b) | the sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place | <input checked="" type="checkbox"/> |

IN ALL CASES PLEASE COMPLETE BOXES M, N AND O

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 8)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read guidance note 9)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 10)		
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 8)	Both		
Tue						
Wed				State any seasonal variations for the exhibition of films (please read guidance note 9)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 10)		
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 8)
Day	Start	Finish	
Mon	19.00	23.00	Table Tennis quads - league matches on occasions - practise and recreational otherwise.
Tue	19.00	23.00	
Wed	19.00	23.00	State any seasonal variations for indoor sporting events (please read guidance note 9) Table Tennis is only played Sept. to April.
Thur	19.00	23.00	
Fri	19.00	24.00	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 10)
Sat	19.00	24.00	
Sun	12.00	24.00	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or out doors or both - please tick [Y] (please read guidance note 7)	
			Indoors	Outdoors
Day	Start	Finish	Both	
Mon			Please give further details here (please read guidance note 8)	
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 9)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sat				
Sun				

E

Live music Standard timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	19.00	24.00	Please give further details here (please read guidance note 8) Occasional functions only – amplified music, mostly by DJ, occasionally live band. Mainly on a Saturday, sometimes Friday and Sunday evening.	Both	<input type="checkbox"/>
Tue	19.00	24.00			
Wed	19.00	24.00		State any seasonal variations for the performance of live music (please read guidance note 9)	
Thur	19.00	24.00			
Fri	19.00	24.00		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sat	19.00	01.00			
Sun	19.00	23.00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	19.00	24.00	Please give further details here (please read guidance note 8) Occasional functions only. DJ at functions on Saturday evening usually. Occasionally may be on a Friday and Sunday evening.	Both	<input type="checkbox"/>
Tue	19.00	24.00			
Wed	19.00	24.00		State any seasonal variations for playing recorded music (please read guidance note 9)	
Thur	19.00	24.00			
Fri	19.00	24.00		Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sat	19.00	01.00			
Sun	19.00	24.00			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 8)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 9)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 7).	Indoors	
Mon					Outdoors
Tue			Please give further details here (please read guidance note 8)		Both
Wed					
Thur				State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 9)	
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 10)		
Sun					

E and F only.

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing							
			<table border="1"> <tr> <td>Indoors</td> <td></td> </tr> <tr> <td>Outdoors</td> <td></td> </tr> <tr> <td>Both</td> <td></td> </tr> </table>		Indoors		Outdoors		Both	
Indoors										
Outdoors										
Both										
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 7)							
Mon			Please give further details here (please read guidance note 8) State any seasonal variations for the provision of facilities for making music (please read guidance note 9) Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)							
Tue										
Wed										
Thur										
Fri										
Sat										
Sun										

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 7)							
			<table border="1"> <tr> <td>Indoors</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td></td> </tr> <tr> <td>Both</td> <td></td> </tr> </table>		Indoors	<input checked="" type="checkbox"/>	Outdoors		Both	
Indoors	<input checked="" type="checkbox"/>									
Outdoors										
Both										
Day	Start	Finish	Please give further details here (please read guidance note 8)							
Mon	19.00	24.00	People attending function will be dancing to music – DJ or live band.							
Tue	19.00	24.00								
Day	Start	Finish	State any seasonal variations for providing dancing facilities (please read guidance note 9)							
Wed	19.00	24.00								
Thur	19.00	24.00								
Fri	19.00	24.00								
Day	Start	Finish	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)							
Sat	19.00	01.00								
Sun	19.00	24.00								

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors
				Outdoors
Mon				Both
Tue			Please give further details here (please read guidance note 8)	
Wed				
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 9)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sun				

L

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption - please tick [Y] box (Please read guidance note 11)	On the premises <input checked="" type="checkbox"/>
				Off the premises
			Both	
Day	Start	Finish	State any proposed seasonal variations for the supply of alcohol (please read guidance note 9)	
Mon	19.00	24.00	In general, the club will continue to open 8-11pm on Mon to Thursday and 8-12midnight on Fri, Sat and Sunday. Occasional opening at 7pm on Mon - Friday for specific events but mainly televised football matches.	
Tue	19.00	24.00		
Wed	19.00	24.00		
Thur	19.00	24.00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 10)	
Fri	19.00	24.00		
Sat	12.00	01.00		

Sun	12.00	24.00	

M

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 12)

NONE

N

Please identify any of the conditions, terms or restrictions currently imposed on the converted certificate which the club believes could be removed as a consequence of the proposed variation it is seeking

NONE

Please describe any additional steps that you intend to take in order to promote the four licensing objectives if the proposed variation is granted:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 13)

This is a private club, open only to members, members of visiting teams and guests. Members of the public are not admitted. The Hall is hired through members for functions such as parties, wedding receptions. Strict control is operated over such lettings. We are a "family based" sports club.

b) The prevention of crime and disorder

Under normal circumstances, member(s) of the Executive Committee are present at functions, where possible. Members of the public are not admitted. Where functions take place in the hall, strict control is applied over applications to use the premises. No under age youngsters allowed. We liaise with neighbours to ensure good relations. Clubhouse is set back a long way from the road entrance.

c) Public safety

Gas and Electrical Safety certificates obtained. Regular maintenance of gas, electric and Fire Safety equipment – (service contracts). Regular maintenance of premises and grounds within budget restrictions. Members of the public are not allowed to use the facilities.

d) The prevention of public nuisance

Members only – no public allowed. No unaccompanied children or youngsters allowed on the premises. The clubhouse is set back away from the road and car park entrance. Any functions in the hall finish at 12 midnight. We do not intend to change these general conditions for lettings of the hall.

e) The protection of children from harm

Each Sports section has a junior/youth/colts section. All coaches are C.R.B. checked. Head coaches are "child protection" trained through sporting bodies relevant to each sport (CRICKET, TENNIS, HOCKEY). The culture of the club is a "family based" sports club. No unaccompanied children allowed. All juniors wear all necessary protection whilst participating in the sports.

Please tick Y Yes

- I have sent copies of this application to vary to responsible authorities and others where applicable
- I understand that I must now advertise my application to vary
- I understand that if I do not comply with the above requirements my application to vary will be rejected

Part B3 – Signatures (please read guidance note 4)

Signature for and on behalf of KENTON SPORTS CLUB (See guidance note 15)
[insert name of club]

Signature [Signature]

Date 22nd June 2005

Capacity Chairman

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 16) <u>Mr B. L. SHARDLOW</u> <u>12 THE CROFT</u>	
Post town <u>BARNET HERTS</u>	Post code <u>EN5 2TL</u>

Notes for Guidance

PART A

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place is and its proximity to the premises.
2. Where the conditions to which your existing certificate(s) is granted do not relate solely to any one of the four licensing objectives, please describe such conditions in the general box.
3. The law requires you to send a mandatory copy of this application to the chief officer of police for that area at the same time as sending to the local licensing authority.
4. The application form must be signed.
5. A club's agent (for example solicitor) may sign the form on its behalf provided that they have actual authority to do so.

PART B

This application cannot be used to vary the club premises certificate to vary substantially the premises to which it relates. If you wish to make that type of change to the club premises certificate you should make a new club premises certificate application under the Licensing Act 2003.

6. Please give timings in 24 hour clock.
7. Where taking place in a building or other structure, please tick as appropriate. Indoors may include a tent.
8. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
9. For example (but not exclusively), where the activity will occur on additional days during the summer months
10. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
11. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.

12. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gambling machines.
13. Please list here steps you will take to promote all four licensing objectives together.
14. The application form must be signed.
15. A club's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
16. This is the address which we shall use to correspond with you about this application.